



B&S Industrieservice GmbH  
Olbrichtstraße 2  
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Fax: +49 6201 / 7101-624

Status: 2023-09-13

# Information on data processing and operational data protection

Dear Sir or Madam,

We are pleased to fulfill our information obligations in accordance with the EU General Data Protection Regulation and inform you about your personal data processed by us.

In the sense of a trusting and lasting cooperation, the security of all business data and the protection of your personal data is an important concern for us. We will neither sell your personal data to third parties nor market it in any other way.

## Legal basis of processing

We process all personal data in accordance with the provisions of the EU General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG neu).

## Nature and origin of the data processed

We process personal data that we receive from suppliers and/or interested parties and/or our customers or their representatives/agents or employees as part of the business initiation phase and/or as part of our business relationship. Further, we process personal data when you visit our websites. We collect your personal data when you contact us, are interested in our products, register on our website in the contact form, contact us by e-mail, telephone or other contact forms or use our products and services in the context of existing business relationships. In addition, we process - to the extent necessary for operational processes - personal data that we have permissibly received from other companies (e.g. for the execution of orders, for the performance of contracts or on the basis of consent given by you). In addition, if necessary, we process personal data that we have obtained from publicly accessible sources (e.g. debtors' registers, commercial and association registers, press, media, Internet) and are permitted to process.

## Examples of relevant personal data

Personal identification data, such as first and last name, title, position/function, date of birth, home and work address, home and work telephone number/mobile number and e-mail address and fax number.

Order and contract data, such as details of your product or contract interests and property documents, data from the fulfillment of our contractual obligations, copies of correspondence/communication content.

Data about your financial situation, such as credit rating information, payment history, entries with credit agencies.

Information about your interests and wishes that you communicate to us, e.g. information about participation in direct marketing measures.

Other data comparable to these categories may also be affected.

## Access to stored data and transfer to third countries

Within our company, access to your data is granted to those departments that need it to fulfill our contractual and legal obligations, to fulfill your orders, to respond to your inquiries and/or to protect our legitimate interests (e.g. employees from customer service, from the IT department, the marketing, finance, administration and accounting departments).

Outside our company, your data will only be disclosed if required by law, you have consented,

this is necessary for the fulfillment of our contractual obligations or your orders, order processors commissioned by us in the same manner guarantee compliance with the requirements of the EU General Data Protection Regulation/Federal Data Protection Act or there is another legal basis for the disclosure. Under these conditions, recipients of personal data may be, for example: public bodies and institutions, supervisory authorities and bodies, judicial/law enforcement authorities, tax advisors, lawyers and notaries and auditors if there is a legal or official obligation.



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The servers used by our company are located within the European Union. Data is only transferred to countries outside the EU or the EEA if this is necessary to carry out your orders, is required by law, you have given us your consent or as part of commissioned data processing. If service providers or other third parties are used in a country outside the European Economic Area, they will, in addition to written instructions, be obliged by the agreement of the EU standard contractual clauses to comply with the level of data protection in the European Economic Area, unless there is another legal basis for the transfer of personal data.

#### **Duration of data storage**

We store your personal data until they are no longer required for the purposes stated above. In this context, personal data may be retained for the period during which claims can be asserted against our company. In addition, we store your data insofar as we are obliged to do so in order to comply with retention periods under commercial and tax law.

The storage takes place under consideration of the principle of data economy.

#### **Data subject rights**

As a data subject, you have the right to information under Article 15 of the GDPR, the right to rectification under Article 16 of the GDPR, the right to erasure under Article 17 of the GDPR, the right to restriction of processing under Article 18 of the GDPR, the right to object under Article 21 of the GDPR and the right to data portability under Article 20 of the GDPR. In addition, there is a right of appeal to a data protection supervisory authority (Article 77 DSGVO in conjunction with Section 19 BDSG (new)).

#### **Privacy policy (web presence)**

The current version of our data protection declaration can be accessed on our web presence ([www.bs-filter.de/en](http://www.bs-filter.de/en)).

#### **Separate information on your right of revocation/opposition**

You may revoke any consent you have given us to process personal data at any time. This also applies to declarations of consent given to us before the entry into force of the EU General Data Protection Regulation, i.e. before May 25, 2018. In justified individual cases, we may process your personal data in order to conduct direct advertising. You have the right to object at any time to the processing of personal data concerning you for the purposes of such advertising. If you object to processing for direct marketing purposes, we will no longer process your personal data for these purposes.

The objection must be made in writing and addressed to the contact person for data protection.

#### **Contact person for data protection**

B&S Industrieservice GmbH  
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